



2006 Request for Bid for Riverfront Amphitheater
Staging, Sound and Lights
3 Rivers Music Festival
Columbia SC
April 21-23, 2006

General Guidelines for Staging, Sound & Lights Bids

The following are guidelines to bid on production services for the 2006 3 Rivers Music Festival held in Columbia SC. The dates of the festival are April 21, 22, & 23, 2006. All staging, sound and lights must be up and functional no later than 1:00 PM on the April 21, 2006.

All bids must be submitted on or before March 5, 2006 and decisions will be announced by March 10, 2006. Submit bids by mail, fax or email. Absolutely no bids will be accepted after deadline. Submit bids and direct any questions to: Jeff Hunter, Project Manager, 3 Rivers Music Festival, P.O. Box 3638, Columbia, SC 29230, Fax 803.401.8992, email Jeff951@msn.com, cell 803.600.6922.

You may provide a proposal with pricing for all or part of the production setup.

The company submitting the bid must own all the equipment used. All labor is to be provided by the company and includes labor for setup and strike, load in, load out and changeovers. The Festival will not provide labor during the event but can provide the numbers to local union labor and other qualified labor calls. Festival will not provide lodging for labor or production crew, meals during setup or strike or direct lighting at night during stage setup and strike. Festival will provide drinks (water and sodas) during setup and strike. Festival will provide power for setup and strike but needs and time must be specified in order to coordinate with generator arrival and departure.

Production vehicles must be removed from the staging area by 1:00 pm on the 21st. Festival will provide parking as close to the staging area as possible.

Festival will provide breakfast, lunch and dinner on Friday, Saturday and Sunday for all production crew and labor. Breakfast will be coffee and pastries, lunch will be sandwiches and dinner will be a meat-and-three. The Festival cannot provide any special diet requirements. The Festival will provide drinks (water and sodas) for each stage.

There is no guest list for the technical providers. Tickets for your guests are available thru the Festival office at a discounted rate.

Festival will pay half of bid amount on or before April 20. Balance of payment will be paid on or before May 21 or net 30.

Company winning the bid must obtain a \$1 million liability insurance policy naming the following as additional insureds: Three Rivers Music and Heritage Festival, City of Columbia, City of West Columbia, State of South Carolina, South Carolina State Museum, Confederate Relic Room and EdVenture Children's Museum. Company must provide proof of insurance must within 7 days of being notified of the winning bid.

Company must provide contact name and number of 3 references. References should be for events similar to the 3 Rivers Music Festival.

Bid should include detailed descriptions of all major systems to be provided. Pictures and other promotional materials will also be helpful in the selection of vendors. It is important to understand that pricing is only one aspect of this bid.

(All quotes include labor)



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Stage will be provided by West Columbia Chamber of Commerce.

Stage Manager & Stage Labor

Company awarded contract is responsible for providing a stage manager. The stage manager must advance all acts – both national and local. If the stage manager thinks the requirements of the national act are unreasonable they must inform Jeff Hunter. A determination of whether the request is reasonable or not will be made by the festival staff.

Company awarded contract is responsible for all labor and related expenses. This includes labor for load in, load out, changeovers and equipment operation. The festival requires a minimum of 4 stage-crew for loading and changeovers each day of the festival. The Festival requires the same stage crew work all three days of the event. The festival will provide breakfast (coffee & pastries), lunch and dinner on Friday, Saturday and Sunday. All other meals and any special diet requirements for your crew are the responsibility of the production company. The Festival will provide drinks (water and sodas) for each stage.

In order to provide proper credentials and meals, the number and names of each member of the crew must be given to Jeff Hunter on or before April 10, 2006. The Festival does not allow the crew or employees of the production providers to invite guests backstage. All stage crew may purchase two tickets for family or friends at a discounted price.

Stage Sound System

Sound system pricing \$ _____

A good quality 3 way active (minimum) stereo sound system that will provide sound for up to 1200. This system should be able to meet the riders of regional singer-songwriter and Gospel acts. This system should be able to provide a minimum sound pressure at the house mix position of 105db-A weighted. The system will include a minimum 32 channel house and monitor consoles. House processing should include 8 comps and 8 gates and 2 good quality effects processors.

The monitor system will provide at least 8 mixes. 1/3 octave EQ (all matched) should be provided on all mixes. 4 comps and 4 gates should be provided for monitor needs. 4 wireless mics should be provided.

Stage Lighting System

Lighting system pricing \$ _____

A minimum of 24 par 64 500 watt fixtures hung front and rear on the stage. A reasonable quality lighting controller will be provided.

Stage Roof System

Roof System Pricing \$ _____

20' x 30' roof securely attached to the ground with 500 pound 15' crank stands and medium duty trussing will be needed for this stage. Backstage stands will need to overcome a 2' out of level terrain.