



2006 Request for Bid for Columbia Stage
Staging, Sound and Lights
3 Rivers Music Festival
Columbia SC
April 21-23, 2006

General Guidelines for Staging, Sound & Lights Bids

The following are guidelines to bid on production services for the 2006 3 Rivers Music Festival held in Columbia SC. The dates of the festival are April 21, 22, & 23, 2006. All staging, sound and lights must be up and functional no later than 1:00 PM on the April 21, 2006.

All bids must be submitted on or before March 5, 2006 and decisions will be announced by March 10, 2006. Submit bids by mail, fax or email. Absolutely no bids will be accepted after deadline. Submit bids and direct any questions to: Jeff Hunter, Project Manager, 3 Rivers Music Festival, P.O. Box 3638, Columbia, SC 29230, Fax 803.401.8992, email Jeff951@msn.com, cell 803.600.6922.

You may provide a proposal with pricing for all or part of the production setup.

The company submitting the bid must own all the equipment used. All labor is to be provided by the company and includes labor for setup and strike, load in, load out and changeovers. The Festival will not provide labor during the event but can provide the numbers to local union labor and other qualified labor calls. Festival will not provide lodging for labor or production crew, meals during setup or strike, direct lighting at night during stage setup and strike. Festival will provide drinks (water and sodas) during setup and strike. Festival will provide power for setup and strike but needs and time must be specified in order to coordinate with generator arrival and departure.

Production vehicles must be removed from the staging area by 1:00 pm on the 21st. Festival will provide parking as close to the staging area as possible.

Festival will provide breakfast, lunch and dinner on Friday, Saturday and Sunday for all production crew and labor. Breakfast will be coffee and pastries, lunch will be sandwiches and dinner will be a meat-and-three. The Festival cannot provide any special diet requirements. The Festival will provide drinks (water and sodas) for each stage.

There is no guest list for the technical providers. Tickets for your guests are available thru the Festival office at a discounted rate.

Festival will pay half of bid amount on or before April 20. Balance of payment will be paid on or before May 21 or net 30.

Company winning the bid must obtain a 1 million liability insurance policy naming the following as additional insureds: Three Rivers Music and Heritage Festival, City of Columbia, City of West Columbia, State of South Carolina, South Carolina State Museum, Confederate Relic Room and EdVenture Children's Museum. Company must provide proof of insurance must within 7 days of being notified of the winning bid.

Company must provide contact name and number of 3 references. References should be for events similar to the 3 Rivers Music Festival.

Bid should include detailed descriptions of all major systems to be provided. Pictures and other promotional materials will also be helpful in the selection of vendors. It is important to understand that pricing is only one aspect of this bid.



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The 3 Rivers Music Festival is looking for the best value in technical providers. Equipment choices and the experience of the vendors working in festival situations and with demanding national artists will be considered highly. Include any data you feel is relevant to the selection process. Indicate your payment demand; the festival would prefer all or at least half net 30. Please insure that your crew is aware of the environment they are working in. Your crew is a representation of your company at all times. We thank you for your time and offering your services to South Carolina's finest musical event.

(All quotes include labor)

Staging

The Columbia Stage is located in the raised parking lot of The SC State Museum, backing up to the Kline Steel property. Generators will be stage left, load in stage right.

Stage/sound wing/fly bay/ Roof \$ _____

Stage systems

These are minimum deck sizes. Please quote pricing and provide reasonable detail as to your staging.

- Main deck- 40 feet wide / 40 feet deep / no more than 3 feet high
(stage area is approximately 6 feet above area where audience will stand).
- Stage right wing- 16 ft wide / 20 feet deep / matching the stage height.
- Stage left wing- 12 feet wide / 20 feet deep / matching stage height.
- Stairs- stairs with handrails to be provided stage left and stage right.

There is no backstage area for this stage as it backs up to barriers at the back of the parking lot. There is 2 feet of space between the barriers and the end of the parking lot. There must be an allowance of 12 feet of loading area stage right and stage left behind the stage wings. Stage must have front skirt and a backdrop that will cover the back and at least one side of the stage. Generators will be located stage left.

House mix riser: 16 ft wide / 16 ft deep / 2 to 4 feet high. Must be covered and have sides, rear and front panels that can be lowered in case of rain. Steps in one location. Spot light tower at least 12 feet high with dimensions of 8 ft deep by 12 feet wide directly behind the mix riser. **Festival must approve location of House Mix.**

Roof Systems

Actual speaker and lighting weight will be determined by acts booked. You will be providing equipment for national acts.

Stage Roof must be a minimum of 40 ft by 40 ft roof to match the stage. This must be a load bearing roof capable of supporting a full 160 fixture lighting rig plus 20 full size (100 lb. plus) intelligent fixtures, or be able to be raised high enough and accommodate a lighting system underneath. If you cannot provide a system stated above, do not bid on the roof. Reasonable access to the lighting rig during the run of the festival will be required.

Covers for the 2 production wings- These should cover the production areas and should have back and sides for bad weather. The festival can provide this if needed.

One 3,000 lb. forklift will be provided for this stage for setup, run of event, and strike. There are high voltage lines 20 feet in front of this stage. Towers must never be within 20 feet of these lines at any time. These are 88,000 volt lines and have a safety zone of 15 feet. Plan your setup accordingly.



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Speakers: The sound system may or may not be your own. Speakers will be outside of the 40 foot main deck area in front of the stage wings. They may attach to your roof system or from a flybay or scaffold system. Please include your capabilities or restrictions in this area when you bid.

Sound System

Sound system \$ _____

A recallable pre-set system is a requirement for the main stage. Acts that have soundchecks must have their settings preserved. Most changeovers are fast paced, festival style with the headliner setting up before the festival opens each day. If you cannot change from one national act to another in 30 minutes, do not bid. A professional attitude is expected at all times by all members of your crew. All stages must run on time unless safety is the issue.

Provide detailed description and pricing for the main stage sound system. This system should be a top shelf set of products that will meet or exceed most national concert touring riders. The following guidelines are minimums for the Columbia Stage system.

FOH: consoles must be able to accommodate national acts with at least 48 inputs. Stage plots and technical riders will be provided before the festival. A sound technician will be available at all times to assist with operations and will be responsible for the quality of the sound during the event.

House speaker system: Concert grade system capable of maintaining clean audio of at least 115 db-A weighted at the house mix position. JBL, EAW, Meyer, EV are desired brands. This system should have a +/- 3db response of 45 Hz- 17 KHz at these levels. The system should be able to provide concert level sound for a crowd of 12,000. Coverage of the system should be 160 degrees as the audience area extends to the side.

The system may be flown or stacked and you will provide your motors and rigging. The system will include all needs for a complete and functional system. If you are not bidding on the stage and roof system, you will need to include a description of how you set up your sound, and the requirements of that system.

The processing racks should have a minimum of 4 top quality effects processors / 12 compressors / 8 gates / CD player. CD player shall be in easy reach of the operator and not where the operator has to lose sight of the stage to use it. If you are bringing digital consoles, you may be required to also provide analog gear.

Monitor system - a minimum of 20 matched professional biamped floor monitors. 3 way high power side fill system (in stereo) with a drum sub to go with the drum mix. This system should be capable of 16 mixes. All mixes are biamped or triamped. The monitor console should be 48 input and should be of the quality of the house console. Monitor processing should include 16 1/3 octave equalizers for the mixes / 12 channels of compression / 8 gates. All mixes should have proper system crossovers with limiting, alignment and filtering as needed. One sound technician available at all times for the assistance or operation of the monitor system.

Stage Manager

The Festival will provide a stage manager for this stage who is responsible for advancing the acts. The stage manager will communicate the requirements needed by the national acts to the sound company awarded the bid. If the sound company thinks the requirements of the national act are unreasonable they must inform the stage manager. A determination of whether the request is reasonable or not will be made by the festival staff.



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Lighting System

Lighting System with intelligent lighting \$ _____

Lighting System without intelligent lighting \$ _____

A minimum of 120 par 64 1K fixtures with matching dimming system. Two follow spots able to provide proper spot light from 200 feet. Rider friendly lighting consoles to handle both conventional and intelligent fixtures.

Intelligent Lighting

It is not known at this time whether or not intelligent lighting will be required. Please submit two separate bids for lights – one with intelligent lighting and one without. If required by performing acts, send in bid for 20 Intelligent lighting fixtures (minimum 575 MSR – Martin , High End, Robe, Clay Packy). (Hog, Avalon, Martin, etc.) All power feeder, distro and all other needs to install and operate the lighting system. Audience Lighting – At least one set of effects for the audience - strobes, blinders, intelligent effects. Quote should include any labor necessary to assist with and/or run the lights when needed.

Labor

Companies awarded contract(s) are responsible for all labor and related expenses. This includes labor for load in, load out, changeovers and equipment operation. Festival requires a minimum of six and a maximum of ten stage hands for loading and changeovers each day of the festival. We require the same stage crew work all three days of the event. The festival will provide breakfast (coffee & pastries), lunch and dinner on Friday, Saturday and Sunday. All other meals and any special diet requirements for your crew are the responsibility of the production company. The Festival will provide drinks (water and sodas) for each stage.

In order to provide proper credentials and meals, the number and names of each member of the crew must be given to Jeff Hunter on or before April 10, 2006. The Festival does not allow the crew or employees of the production providers to invite guests backstage. All stage crew may purchase two tickets for family or friends at a discounted price.